



## CONTINUING PROFESSIONAL DEVELOPMENT PROGRAM (CPDP)

### Background

Continuing Professional Development Program (CPDP) is integral in ensuring that industry practitioners continue to keep their knowledge and skills current with industry and regulatory developments. It equips practitioners with the ability to evolve with the changing industry landscape and enhances the professionalism and value of the practitioners within the industry.

### Objective

- Provide overall knowledge of banking and financial services.
- Enhance knowledge of staff and foster study culture.
- Build up confidence of staff.
- Increase productivity and shorten service delivery period.
- Groom staff for taking higher responsibilities.
- Minimize risks and enhance brand image.
- Provide flexi mode of learning and career enhancement.
- Platform as an alternate to conventional learning.
- Fulfil desire of both organization and individual needs.

### Features

1. Self module course – distance learning.
2. First Banking Certification course in Bhutan.
3. Courses and books customized in respect to Bhutanese context.
4. All books and course in line with international practices.

### Target Participants

- In-service Personnels

### Program Contents

#### Principles & Practices of Banking

- Bhutanese Financial System
- Functions of Banks
- Banking Technology
- Service Support - Marketing of Banking Products and Services
- Banking Operations

#### Accounting & Finance for Bankers

- Business Mathematics and Finance
- Principles of Book Keeping and Accountancy
- Final Accounts

#### Legal & Regulatory Aspects of Banking

- Regulations and Compliance
- Legal aspects of Banking Operations
- Banking related laws
- Commercial with reference to Banking operations.

### Program Duration

The program duration is for 180 Days.

#### FOR COURSE DETAILS CONTACT

Head, Training & Marketing Department  
Financial Institutions Training Institute Ltd. (FITI)  
P.O Box 01621 | Changeney, Thimphu.  
Tel: +975-2-336631 | +975-17111520 | +975-17557686