
PERSONAL INFORMATION

Name: Sonam Phuntsho
Date of Birth: December 25, 1983
Sex: Male
Nationality: Bhutanese
Designation: Lecturer
Current Address: Financial Institutions Training
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SUMMARY

Highly skilled Trainer and Curriculum Developer with two years of experience in reviewing, reforming, designing and developing curriculum. Ten years of teaching experiences at higher secondary level with strong background of module development, assisting trainers, and facilitating adult learning backed by strong education philosophies and learning principles. Attended various Training of Trainers Workshop and proven highly effective facilitation skills and facilitated numerous national level programs/trainings to different professionals. Have strong communication skills in English and Dzongkha (National Language of Bhutan), both written and oral. Demonstrated strong sense of innovative skills and aspires to learn more and execute the learning into practices.

CORE COMPETENCIES

- Curriculum development
- Teaching at higher secondary level
- Counselling
- Facilitation and training different professionals
- Strong communication skill, English and Dzongkha (Written and Oral)
- Highly Innovative
- Outstanding skills in project planning, execution, monitoring and evaluation
- Hard working, sincere and dedicated

- Detailed and organized
- Strong inter-personal skills
- Strong IT skills

PROFESSIONAL EXPERIENCES

1. CURRICULUM DEVELOPER (JANUARY 1, 2017 – PRESENT)

- Researched and wrote Economics Textbook for Class IX as a curriculum developer
- Drafted National Curriculum Framework, 2018 as a core member of the drafting committee.
- Designed and developed financial literacy curriculum framework in collaboration with Royal Monetary Authority of Bhutan, Central Bank.
- Designed and developed Economics Curriculum Framework for classes IX to XII. The framework serves as a road map to develop textbooks for classes IX to XII, teachers' manual, syllabus, assessment tools and other teaching-learning materials.
- Designed and developed Commerce Curriculum Framework for classes XI and XII.
- Developed Royal Educational Council Operational Framework (RECOF) as a Task Force.
- Designed and developed Disaster Risk Reduction Curriculum Framework which serves as a guide to integrate disaster risk reduction aspect in the school curriculum.
- Conducted research on Status of Disaster Risk in the School to integrate disaster risk reduction aspects in the school curriculum.
- Reviewed and refined the curriculum documents and integrated aspect of financial literacy in the school curriculum.
- Contributed in designing and developing geography textbook for classes VII and VIII as curriculum writer and panelist.
- Did situational analysis on media studies in schools to gear towards writing of Media Curriculum Framework.
- Worked as a task force team to conduct Validation of Bhutan Professional Standards for Teachers.
- Contributed in designing and developing social studies textbook for classes VI and VII as curriculum writer and panelist.

2. TEACHER , TEACHING SUBJECT- ECONOMICS (JANUARY 1, 2007 – 2016)

- Taught economics at the higher secondary level for classes IX to XII for 10 years and produced best result in economics at the national level, BHSEC- XII in 2012, 2013 and 2014.
- Served as a visiting faculty to teach economics at the tertiary level, College of Natural Resources, for Sustainable Development Programme.
- Served as Head of the Department (HoD), Economics for five years, in Punakha Central School.
- Served as a Staff Secretary for three consecutive years, 2008 - 2011.
- Served as a School Management Board Member and School Management Team member for four years, 2012 to 2015.
- Served as a Supervising Examiner to Conduct National Secondary Level Examinations (BHSEC- XII) for three consecutive years 2014, 2015 and 2016.
- Participated in marking as a Chief Marker and Marker to evaluate Economics paper at the national level examination, Bhutan Higher Secondary Education Certificate (BHSEC-XII) Examination, for number of years (2015, 2014, 2013 and 2009)
- Served as a Focal Person to Trainee Teachers who comes on teaching practice in schools for three years, 2008 – 2010
- Served as a school counselor for four years, 2007 – 2010
- Participated in Bhutan Common Examinations and Assessment (BCSEA) Test Development Workshop and Developed Economics Question Papers and Model Answer with Marking Criteria for, BHSEC – XII, Economics Paper for class XII.
- Participated in Curriculum Review and Refining Workshop conducted by Department of Curriculum and Research Development, Ministry of Education, in 2012 and 2015
- Served as a School Procurement Head to procure Central School items for two years, 2015 and 2016.

EDUCATION

Gujarat University, Ahmedabad, India

M.A (Economics), June 2010 - June 2012.

Completed the course with (First Class with Distinction)

National Institute of Education, Samtse, Bhutan

Post Graduate Diploma in Education, March 1, 2006- December 30, 2006

Subjects: Economics and Counseling

Completed the course with 66.7% aggregate under the Royal University of Bhutan

Received the Certificate Award for the Merit in Teaching Practice Journal (writing)

North Bengal University, North Bengal, India

B.A (Major in Economics) – June 1, 2002 – June 30, 2005

Completed with Second Division

Yangchenphu Higher Secondary School, Bhutan

Higher Secondary Education in Arts, 10/03/2000- 30/12/2001

Passed with first division results 64.8%

Listed in top ten performer in Economics (74%, in 2001), though a recognition certificate was not awarded as it was not a trend then.

Received Best student of the Month for being ideal student recognized by Management, Teachers and Colleagues.

Punakha Higher Secondary School, Punakha, Bhutan

Indian Certificate of Secondary Examination, March 10, 1998- December 18, 1999

Passed with first division result

HONOURS AND AWARDS

- Received National Order of Merit, Certificate and Medal, for Excellence in Teaching, from His Majesty the King of Bhutan on National Day, 2016.
- Awarded Young Professional Leadership Program (YPLP- 5), by Royal Institute for Governance and Strategic Studies (RIGGS), in 2017.
- Received Letter of Commendation from the Minister of Education for facilitating national level program, “English for Effective Communication”, to the teachers of Thimphu Dzongkhag in 2017
- Received Letter of Commendation from the Minister of Education for facilitating national level program, “Transformative Pedagogy”, to the teachers of Bumthang Dzongkhag in 2016
- Received Certificate of Commendation for successfully coordinating the Annual Science, Technology, Engineering and Mathematic (STEM) Olympiad, 2018.
- Received Letter of Commendation from Director, Royal Education Council, for coordinating and moderating, Symposium during National STEM Olympiad, 2018 and 2017.
- Received Certificate of Achievement for meeting the required standards for completion of the Essential Presentations Skills as a set forth by Dale Carnegie & Association Inc., 2017
- Received Certificate of Appreciation for Regular Attendance (100% Attendance), from the school management, Punakha Central School, 2016.
- Received Letter of Commendation from Secretary, Ministry of Education, for participating in National School Curriculum Conference, 2016
- Received Certificate of Appreciation for Regular Attendance (100% Attendance), from the school management, Punakha Central School, 2015
- Received Certificate of Merit on Teaching Practice Journal Writing while undergoing Post Graduate Diploma in Education, 2007
- Received Academic Excellence Award for standing stream topper in the academic year 2001.
- Received Certificate of “Student of the Month” for being an outstanding student in overall performance, 2000

PROFESSIONAL TRAINING/WORKSHOPS FACILITATED AND ATTENDED

1. CURRICULUM DEVELOPER

- Attended National Financial Inclusion Strategy Workshop organized by RMA, central bank of Bhutan from 5 – 7 December, 2018
- Attended ToT workshop on Entrepreneurship Education in Curriculum organized by Ministry of Labour and Human Resources from November 26 -30, 2018
- Attended workshop on National Financial Inclusion Strategy workshop from 25 – 28 October, 2018
- Received certificate of completion for completing Young Professional Leadership Program (YPLP-5) held at Royal Institute for Governance and Strategic Studies (RIGGS), 2017.
- Attended Financial Literacy Curriculum Mapping workshop organized by Royal Monetary Authority of Bhutan, 2018
- Attended Certificate Program on Curriculum Development organized by Princeton Academy, from April 18 2018 to April 28th, 2018.
- Received certification of participation for participating in the writing of Geography Textbooks for classes VII and VIII from January 9 to 29, 2018.
- Received certification of participation for participating in the writing of Economics Curriculum Framework for classes IX to XII, from December 24th 2017 to January 7th, 2018.
- Received certificate of completion for completing Place Based Education Master Trainers Training held from January 10 to 15, 2018.
- Received certificate of completion for successfully completing training on Research Methodology, Data Analysis and Interpretation from June 19 to 23, 2017
- Received certificate of completion for attending capacity development workshop on Rasch Measurement and Survey Data Analysis organized by Bhutan Council for Schools Examinations and Assessment from June 1 to 6, 2017.
- Received certificate of completion for attending workshop on Improving Classroom Assessment Practices organized by Spring Ahead Education Pvt. Ltd, Hyderabad, India from June 12 to 17, 2017

- Received certificate of Achievement for attending workshop and meeting required standards of Essential Presentation Skills organized by Dale Carnegie & Associates Inc. on September 29, 2017.
- Received certificate of Appreciation from Ministry of Education for attending 5 days of English for Effective Communication Training of Trainers workshop and facilitating the same program for one month from July 1 to 30th, 2017

2. TEACHER

- Received certificate of Appreciation from Ministry of Education for attending 5 days of Transformative Pedagogy Training of Trainers workshop and facilitating the same program for one month from July 1 to 30th, 2016.
- Received certificate of Appreciation for contributing to Local Content Development under Chipen Rigpel Project, Organized by NIIT, in 2015.
- Received Certificate of Appreciation for facilitating Peer Helpers Program conducted by Department of Youth and Sports, Ministry of Education from July 1st to 2nd, 2014.
- Received certificate of completion for GNH and Mindfulness workshop offered by the GNH Centre Bhutan from September 13th to 14th, 2014.
- Received certificate of Participation for completing training on Content Co- Creation under Chipen Rigpel Project, Organized by NIIT, from 6th to 28th January, 2014.
- Received certificate of completion for attending the “ToT Workshop on Life Skills Education” conducted by Ministry of Education from 10th to 14th January, 2013.
- Received certificate of completion for attending the “ToT Workshop Educating for GNH” conducted by Ministry of Education in 2013.
- Received certificate of participation for completing training on MS-Office and Internet under Chipen Rigpel Project, NIIT in 2012.
- Participated in Facilitation Skills Workshop, YDF (2011)
- Attended workshop on Training on Educating for Gross National Happiness, Special Education and School Safety Programme, Punkaha in 2011
- Attended three days workshop on Trainee Focal Person Workshop conducted by Samtse College of Education, RuB, in 2010
- Attended workshop on Project Proposal Development training conducted by Singapore International Foundation (SIF) in 2010.
- Attended training on Video Making and Editing, Bhutan WIRED Project, SIF in 2010

- Attended seven days of workshop on Test Development (Question Setting) organized by Bhutan Council for School Examinations and Assessment (BCSEA) in 2009.
- Attended three days workshop on Focal Person and Mentor workshop conducted by Samtse College of Education, RuB in 2009
- Attended workshop on Collaborative Classroom Learning, Bhutan WIRED Project, SIF in 2009
- Received certificate of membership for being registered member of Community Based Scouting for Bhutan under Bhutan Scout Association.
- Received certificate of completion for completing workshop on Guidance and Counseling conducted by Ministry of Education from 5th to 18th January, 2009.
- Received Certificate of Appreciation for participating in Seminar on “Youth at Risk” organized by Department of Educational Psychology and Counseling, Samtse College of Education on 22nd November, 2006